

Weather Delay Record

Event details and immediate effect

OPTIONAL COMPANY STAMP / LOGO

PROJECT / JOB

SITE ADDRESS

DATE

RECORDED BY

COMPANY

CONDITION STARTED

CONDITION ENDED

WEATHER SOURCE / REFERENCE

1. Conditions observed

- ☐ Rain ☐ High wind ☐ Heat ☐ Cold
- ☐ Wet / soft ground ☐ Standing water ☐ Other

2. Work and people affected

CREW / ACTIVITY

PLANNED WORK / LOCATION

TIME AFFECTED

3. Immediate effect

Weather Delay Record

Mitigation, programme effect, notices and photos

OPTIONAL COMPANY STAMP / LOGO

4. Action taken to reduce the impact

5. Programme and follow-up

FOLLOW-UP OWNER

FOLLOW-UP DATE / NEXT REVIEW

6. Contract or client notice

Complete only if relevant to this project

Not required

Contract to check

Prepared

Sent

NOTICE REFERENCE / RECIPIENT / DATE

7. Photo and document references

REFERENCE	TIME / LOCATION	WHAT IT SHOWS

ADDITIONAL NOTES / DATED UPDATE